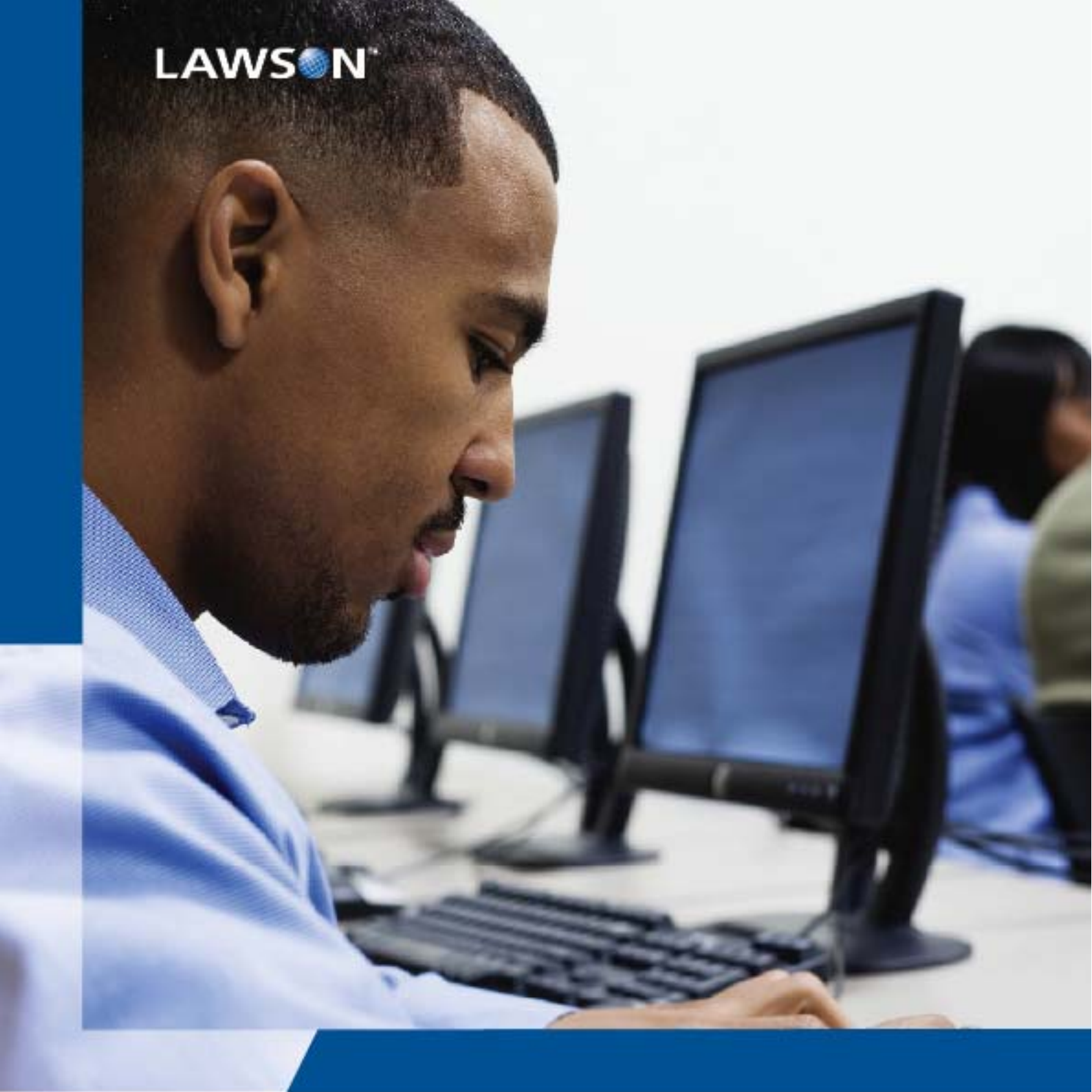


LAWSON



**Lawson Learning
Implement Distribution Learning
Tracks.**

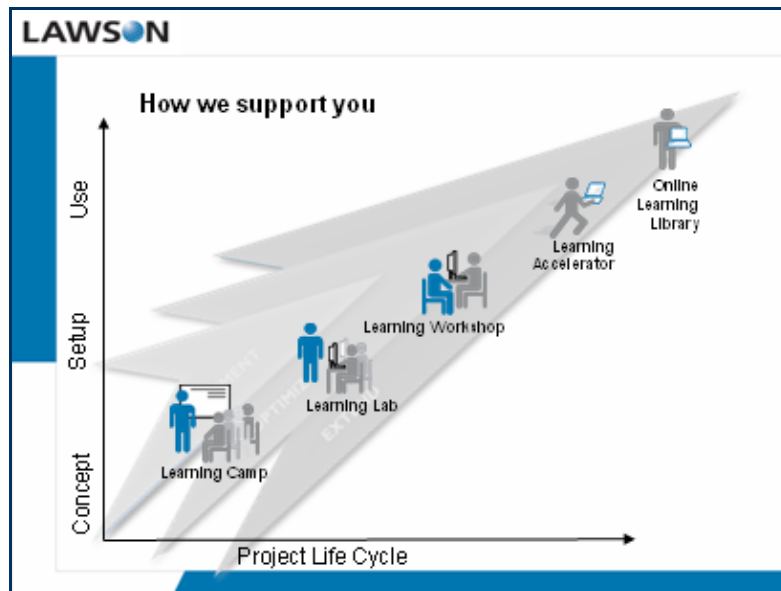
Lawson Learning Tracks

Welcome to Lawson's Learning Tracks! Our vision is to ensure that our customers, partners and employees know how to utilize Lawson Learning to improve their skills and business operations. We support our customers worldwide, at all stages of the Lawson lifecycle, whether they are implementing, optimizing, or expanding their Lawson solution.

Learning Solutions

Lawson Learning has a full range of application and technical learning products for both new and existing customers. These include

- Learning Camps are initial training which provides an overview of the entire Lawson solution.
- Learning Labs are instructor-led courses that focus on a specific application/ technology.
- Virtual Learning Labs (vLabs) are hands-on, instructor-led courses delivered online.
- Learning Accelerator Services are used to develop customized end user training.
- Online Learning Suites are "collections" for continuous reinforcement, available through an annual service or pay-as-you-go basis.



Please note that all courses in our Learning Tracks can be scheduled as a public or private class at a Lawson office or location more convenient for you.

We can also provide remote classroom (Virtual Lab), Webex and customized informal training/ workshops as well as support training, training skills, train the trainer and other services to help you run your own training program and develop your own materials.

Blended learning, Learning Accelerator and end user services plus online training is also available.

Contact Us

For more information about Lawson Learning, visit our website at www.lawson.com/learning

For information on how to view and register for our courses, visit http://www.lawson.com/wcw.nsf/pub/Edu_1D4B93

For further details, email

education@lawson.com (EMEA/ APAC) lawsonlearning@lawson.com (Americas)

M3 Implement Learning Track

Distribution QuickStep

Initial Training for all project members

Code	Course Name	Method	Days	Description
QSDS	Distribution Learning Camp	Lab	4	Learning Camp for new starters that focuses a on Distribution company's core needs and processes. Included processes are customer order fulfillment, distribution and procurement.

Project Team Training - Applications

Code	Product Suite	Method	Days	Description
	Customer Sales and Service	Workshop	5	Learning workshops for each module based on process descriptions delivered in the Quickstep package.
	Finance Management	Workshop	4	
	Manufacturing Operations	Workshop	1	
	Supply Chain Management	Workshop	5	

Distribution StepWise

Initial Training for all project members

Code	Course Name	Method	Days	Description
MES	Lawson M3 Solution Overview	Lab	1	Optional course intended for people at management level, project managers or others in positions where an overview of an ERP-system and the core M3 solutions is required.
QSDS	Distribution Learning Camp	Lab	4	Learning Camp for new starters that focuses a on Distribution company's core needs and processes. Included processes are customer order fulfillment, distribution and procurement.
SMOI	Smart Office Introduction	Lab	1/2	Course designed for all Stepping Up personnel and new personnel that did not attend a Learning Camp. Covers basic navigation and some personalization.
SMOA	Smart Office Advance	Lab	1/2	How to adapt the user interface to your business processes through personalization. Basic navigation skills are a prerequisite for this course.

Project Team Training - Applications

Finance

Code	Course Name	Method	Days	Description
GLRL	General Ledger Processing	Lab	2	Processing daily, periodic and yearly routines, verifying general ledger transactions, and monitoring performance.
ARLL	Accounts Receivable Processing	Lab	1	Processing manual invoices, customer payments, credit monitoring and monitoring performance.
APLL	Accounts Payable Processing	Lab	1	Processing supplier invoices, invoice checking and control, automated and manual supplier payments and monitoring performance.
RGRL	Report Generator	Lab	1	Designing report templates that are used to create financial reports such as balance sheet, profit & loss and cost center reports.
CACL	Cost Accounting & Configuration	Lab	2	Configuring setup for cost accounting and reconciliation of internal accounting entries.
PCOL	Product and Purchase Costing	Lab	2	Processing product and purchase costing including costing models for manufactured, purchased and distributed items and well as analyse of the incurred costs.

Applications

Code	Course Name	Method	Days	Description
SLSL	Customer Order Processing	Lab	3	Processing customer orders, customer returns and monitoring and rescheduling orders as well basic customer and price list setup.
POPL	Purchase Order Processing	Lab	3	Processing purchase orders including logistics, goods receipt, put-away and quality inspection.
	Manufacturing Learning Workshop	Workshop	1	Workshop to cover assembly and other manufacturing functionality that is applicable to the Distribution industry
WHML	Warehouse Management Processing	Lab	3	Item and inventory setup, management of stock both between and within warehouses and dispatch management.
DOPL	Distribution Order Processing	Lab	1	Processing the flow of material across an hierarchy of warehouses.
WLAL	Lot and Allocation Control Processing	Lab	1	How to effectively use lot and allocation control, and applying this to basic manufacturing orders.
TOPL	Tactical and Operational Planning	Lab	3	The planning process, which parts of it fit your business, and how planning at one level affects priorities and capacities at other levels.

M3 Implement Learning Track

QuickStep Project Team Training - M3 Technology

System Administration

Code	Course Name	Method	Days	Description
MJAI	System Administration Introduction	Lab	2	This course introduces you to the concepts, structure, and basic functionality. It describes the roles of the various servers and software components, enabling you to perform basic system administration tasks.
MJAA	System Administration Advanced	Lab	2	This course covers the methods used to manage the more complex areas of an installation, including configuration of program modifications and fixes, managing and scheduling jobs, configuring Output Manager, copying or moving data between environments etc.
MJSE	M3 Security	Lab	2	This course aims to enable you to plan and set up a comprehensive security structure for the Lawson M3 Business Engine, including identifying your security options at various points of access, inside or outside the this application.
LCMN	Life Cycle Manager Administration	Lab	1	How to install fix packs, fixes and modifications using Life Cycle Manager.
SMON	Smart Office Administration	Lab	1	Course for system operators on how to administer the Smart Office application.
MECA	MEC 2.1 Administration and Configuration **	Lab	2	How to administrate and configure Enterprise Collaboration including how to configure M3 for integration with MEC and business message processing
MOUTA	M3 Document and Media Administration **	Lab	1	Gain an understanding of the tasks required to setup and control the document and media management in M3 including media flow, connection to Streamserve, set up, trace, delete and resend an output
MOUTD	M3 Output Designer (StreamServe 4) **	Lab	3	This role will use StreamServe to design and manage M3 outputs. This involves getting an understanding of how StreamServe software support the M3 Output Solution, learn to do customizations to an M3 output, do basic changes but also more advance changes and troubleshoot

StepWise Project Team Training - M3 Technology

System Administration

Code	Course Name	Method	Days	Description
M3TO	M3 Technology Overview	Lab	1	By understanding how the different parts of Lawson's product offering complement each other, you will have a better understanding of how to design a solution that suits your company's specific needs.
MJAI	System Administration Introduction	Lab	2	This course introduces you to the concepts, structure, and basic functionality. It describes the roles of the various servers and software components, enabling you to perform basic system administration tasks.
MJAA	System Administration Advanced	Lab	2	This course covers the methods used to manage the more complex areas of an installation, including configuration of program modifications and fixes, managing and scheduling jobs, configuring Output Manager, copying or moving data between environments etc.
MJSE	M3 Security	Lab	2	This course aims to enable you to plan and set up a comprehensive security structure for the Lawson M3 Business Engine, including identifying your security options at various points of access, inside or outside the this application.
LCMN	Life Cycle Manager Administration	Lab	1	How to install fix packs, fixes and modifications using Life Cycle Manager.
SMON	Smart Office Administration	Lab	1	Course for system operators on how to administer the Smart Office application.
SQLXLSW	SQL and Excel in Lawson M3	Lab	2	How to import your data from M3 to Excel and more advanced SQL queries like nested queries and joins.
	Troubleshooting Learning Workshop	Workshop	1	Objective is to enable system administrators to be proactive with their implementation. Includes how to troubleshoot and solve problems in the M3 system, and how to use Lawson M3 tools to check and monitor the system.
MOUTA	M3 Document and Media Administration **	Lab	1	Gain an understanding of the tasks required to setup and control the document and media management in M3 including media flow, connection to Streamserve, set up, trace, delete and resend an output
MOUTD	M3 Output Designer (StreamServe 4) **	Lab	3	This role will use StreamServe to design and manage M3 outputs. This involves getting an understanding of how StreamServe software support the M3 Output Solution, learn to do customizations to an M3 output, do basic changes but also more advance changes and troubleshoot

Data Integration & Conversion

Code	Course Name	Method	Days	Description
MECA	MEC 2.1 Administration and Configuration **	Lab	2	How to administrate and configure Enterprise Collaboration including how to configure M3 for integration with MEC and business message processing
MECD	MEC Development **	Lab	3	Follow up MEC training covers skills required to develop new Business Messages
WESI	Web Services 2.0 Introduction **	Lab	2	The course will provide you with an introduction to Lawson Web Services, enabling you to understand the architecture, and to configure, model, test and deploy Web Services using the Web Services Studio.
SDT	Smart Data Tool **	Lab	1	Covers the method of taking data from Excel to M3 through standard web service definitions and APIs. Examples include <ul style="list-style-type: none"> Importing master data into a system that is already configured. Completing cut-over work before Go Live.

M3 Implement Learning Track

Lawson Business Intelligence

Code	Course Name	Method	Days	Description
M3AB	M3 Business Analytics **	Lab	1	Optional, Business focused course that covers how to use and understand the business benefits of the pre-built M3 Analytics solution using the Lawson Business Intelligence offering including scorecards. Target audience is key business people such as process owners and managers.
M3AT	M3 Technical Analytics **	Lab	2	Technical course that covers how to Implement and support the Lawson M3 Analytics solution including BPW and the Business Measurement Models. The course also includes how to modify OLAP cubes and install the M3 Analytics content. Target audience is business intelligence, BPW and IT technical staff that will maintain the solution.
BPW	Business Performance Warehouse	Lab	2	Covers how to implement Business Performance Warehouse (BPW), including working with business data extracted from several types of data sources.
LBIF	LBI Foundations	Lab	3	Course aimed at both business process owners and IT staff to create an LBI solution utilizing Smart Notification, Reporting Services, Scorecard and Enterprise Framework Services. The course also covers how to administer LBI, deploy content and build dashboards.
CR110RD	Crystal Reports M3 **	Lab	3	How to create your reports using the Crystal Reports Designer. LBI reporting services uses Crystal reports architecture to publish and deploy the content

ProcessFlow Integrator

Code	Course Name	Method	Days	Description
PFI	Process Flow Integrator Learning Workshop	Workshop	3	Enables you to develop triggers and create workflows using the Lawson ProcessFlow Integrator.

Customization

MAK

Code	Course Name	Method	Days	Description
MJAI	System Administration Introduction	Lab	2	This course introduces you to the concepts, structure, and basic functionality. It describes the roles of the various servers and software components, enabling you to perform basic system administration tasks.
MAK	M3 Adaption Kit	Lab	2	Attendees will learn to use Eclipse/MAK to modify view definitions, OUT interfaces, language files and field help.

MAK Certification

Code	Course Name	Method	Days	Description
M3TO	M3 Technology Overview	Lab	1	By understanding how the different parts of Lawson's product offering complement each other, you will have a better understanding of how to design a solution that suits your company's specific needs.
SQLXLSW	SQL and Excel in Lawson M3	Lab	2	How to import your data from M3 to Excel and more advanced SQL queries like nested queries and joins.

20M0170 Lawson M3 System Fundamentals (for Technical Consultants) exam

MJAI	System Administration Introduction	Lab	2	This course introduces you to the concepts, structure, and basic functionality. It describes the roles of the various servers and software components, enabling you to perform basic system administration tasks.
SUN Java	Java knowledge (Sun 3-5 day Java programming course or comparable knowledge)	External	5	Basic Java knowledge is prerequisite for the M3 Java Programming course. For people that do not know Java we recommend a basic Java course (at least 3 days)
MAK	M3 Adaption Kit	Lab	2	Attendees will learn to use Eclipse/MAK to modify view definitions, OUT interfaces, language files and field help.
MJSP	M3 Java Programming Workshop	Lab	8	Gives developers an understanding of how to create different customizations to Lawson M3 Java source Code using M3 Adaptation Kit. This course is an important step in preparing you for the exam required for Certification in MAK.

20M0181 Lawson M3 Adaptation Kit exam

M3 Implement Learning Track

Project Team Training - Add On Products

Learning Accelerator

Code	Course Name	Method	Days	Description
LAD	Learning Accelerator Developer	Lab	3	Allows you to easily create customized, interactive web simulations and print supporting documentation. The course starts with from creating a project right through to publishing your material allowing your end users to access it.
LALM	Learning Manager	Lab	1	Covers installing the Learning Manager on the server, how to use the learning manager, administration and basic management reporting.

eSales

Code	Course Name	Method	Days	Description
	eSales Learning Workshop	Workshop	5	Covers 1. eSales technical introduction and replication (day 1). Administration (day 2). Design center and websphere overview (day 3). Programming concept (days 4 and 5). Programmers or developers would attend all 5 days. Technical and Web Sphere administrators would attend days 1, 2 and 3. End users attend days 1 and 2.

Planning

Code	Course Name	Method	Days	Description
	APP/ MSP Learning Workshop	Workshop	3	Learning Workshop that covers how to use and understand the M3 Advanced Production Planner and Multi-Site Planner.
	DMP Learning Workshop	Workshop	2	Learning Workshop that covers how to use and understand the M3 Demand Planner.
	SCP Learning Workshop	Workshop	2	Learning Workshop that covers how to use and understand the M3 Supply Chain Planner.

SMS

Code	Course Name	Method	Days	Description
	SMS Sales Tool Learning Workshop	Workshop	2	Learning Workshop that covers the concept of sales force automation and the sales and marketing process flow.
	SMS Mobile Sales Learning Workshop	Workshop	2	Learning Workshop that covers how to use and understand SMS Mobile Sales.
	SMS Mobile Service Learning Workshop	Workshop	1	Learning Workshop that covers how to use and understand SMS Mobile Service.

Enterprise Asset Management

Code	Course Name	Method	Days	Description
	Enterprise Asset Maintenance Learning Workshop	Workshop	3	Proactive and reactive maintenance using the Lawson Enterprise Asset Management module.

Enterprise Mobility

Code	Course Name	Method	Days	Description
	Enterprise Mobility Sales Learning Workshop	Workshop	2	Learning Workshop that covers how to use and understand Enterprise Mobility for Sales.
	Enterprise Mobility Service Learning Workshop	Workshop	2	Learning Workshop that covers how to use and understand Enterprise Mobility for Service.
	Warehouse Mobility Learning Workshop	Workshop	2	Learning Workshop that covers how to use and understand Warehouse Mobility.

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