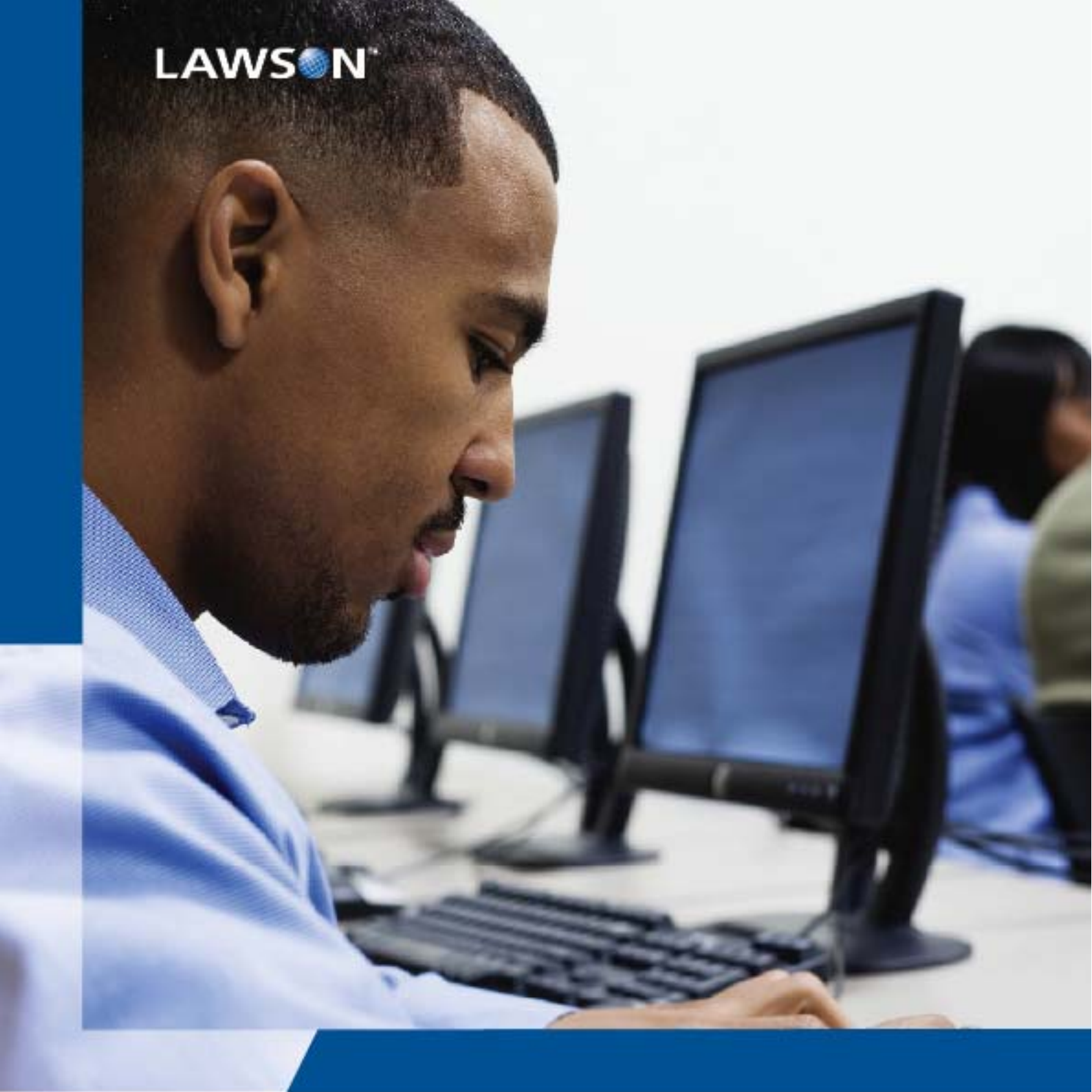


**LAWSON**



## **Lawson Learning Implement Manufacturing Learning Tracks**

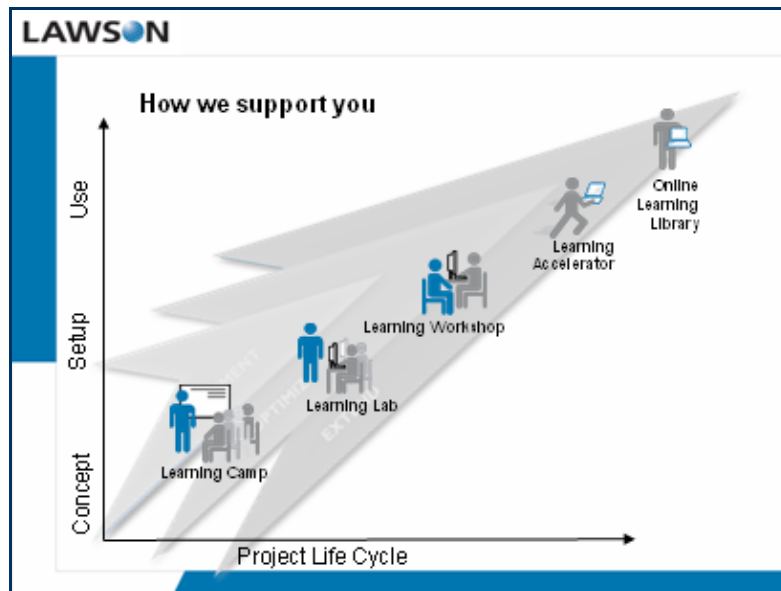
## Lawson Learning Tracks

Welcome to Lawson's Learning Tracks! Our vision is to ensure that our customers, partners and employees know how to utilize Lawson Learning to improve their skills and business operations. We support our customers worldwide, at all stages of the Lawson lifecycle, whether they are implementing, optimizing, or expanding their Lawson solution.

### Learning Solutions

Lawson Learning has a full range of application and technical learning products for both new and existing customers. These include

- Learning Camps are initial training which provides an overview of the entire Lawson solution.
- Learning Labs are instructor-led courses that focus on a specific application/ technology.
- Virtual Learning Labs (vLabs) are hands-on, instructor-led courses delivered online.
- Learning Accelerator Services are used to develop customized end user training.
- Online Learning Suites are "collections" for continuous reinforcement, available through an annual service or pay-as-you-go basis.



Please note that all courses in our Learning Tracks can be scheduled as a public or private class at a Lawson office or location more convenient for you.

We can also provide remote classroom (Virtual Lab), Webex and customized informal training/ workshops as well as support training, training skills, train the trainer and other services to help you run your own training program and develop your own materials.

Blended learning, Learning Accelerator and end user services plus online training is also available.

### Contact Us

For more information about Lawson Learning, visit our website at [www.lawson.com/learning](http://www.lawson.com/learning)

For information on how to view and register for our courses, visit [http://www.lawson.com/wcw.nsf/pub/Edu\\_1D4B93](http://www.lawson.com/wcw.nsf/pub/Edu_1D4B93)

For further details, email

[education@lawson.com](mailto:education@lawson.com) (EMEA/ APAC) [lawsonlearning@lawson.com](mailto:lawsonlearning@lawson.com) (Americas)

## M3 Implement Learning Track

### Manufacturing QuickStep

Initial Training for all project members

Code	Course Name	Method	Days	Description
QSMAN	<a href="#">Manufacturing Learning Camp</a>	Lab	4	Learning Camp for new starters that focuses on a Manufacturing company's core needs and processes. Included processes are customer order fulfillment, distribution, procurement and manufacturing.

#### Project Team Training - Applications

Code	Product Suite	Method	Days	Description
	<a href="#">Customer Sales and Service</a>	Workshop	5	Learning workshops for each module based on process descriptions delivered in the Quickstep package.
	<a href="#">Finance Management</a>	Workshop	5	
	<a href="#">Manufacturing Operations</a>	Workshop	3	
	<a href="#">Supply Chain Management</a>	Workshop	5	

### Manufacturing StepWise

Initial Training for all project members

Code	Course Name	Method	Days	Description
MES	<a href="#">Lawson M3 Solution Overview</a>	Lab	1	Optional course intended for people at management level, project managers or others in positions where an overview of an ERP-system and the core M3 solutions is required.
QSMAN	<a href="#">Manufacturing Learning Camp</a>	Lab	4	Learning Camp for new starters that focuses on a Manufacturing company's core needs and processes. Included processes are customer order fulfillment, distribution, procurement and manufacturing.
SMOI	<a href="#">Smart Office Introduction</a>	Lab	1/2	Course designed for all Stepping Up personnel and new personnel that did not attend a Learning Camp. Covers basic navigation and some personalization.
SMOA	<a href="#">Smart Office Advance</a>	Lab	1/2	How to adapt the user interface to your business processes through personalization. Basic navigation skills are a prerequisite for this course.

#### Project Team Training - Applications

##### Finance

Code	Course Name	Method	Days	Description
GLRL	<a href="#">General Ledger Processing</a>	Lab	2	Processing daily, periodic and yearly routines, verifying general ledger transactions, and monitoring performance.
ARLL	<a href="#">Accounts Receivable Processing</a>	Lab	1	Processing manual invoices, customer payments, credit monitoring and monitoring performance.
APLL	<a href="#">Accounts Payable Processing</a>	Lab	1	Processing supplier invoices, invoice checking and control, automated and manual supplier payments and monitoring performance.
RGRL	<a href="#">Report Generator</a>	Lab	1	Designing report templates that are used to create financial reports such as balance sheet, profit & loss and cost center reports.
CACL	<a href="#">Cost Accounting &amp; Configuration</a>	Lab	2	Configuring setup for cost accounting and reconciliation of internal accounting entries.
PCOL	<a href="#">Product and Purchase Costing</a>	Lab	2	Processing product and purchase costing including costing models for manufactured, purchased and distributed items and well as analyse of the incurred costs.

##### Applications

Code	Course Name	Method	Days	Description
SLSL	<a href="#">Customer Order Processing</a>	Lab	3	Processing customer orders, customer returns and monitoring and rescheduling orders as well basic customer and price list setup.
POPL	<a href="#">Purchase Order Processing</a>	Lab	3	Processing purchase orders including logistics, goods receipt, put-away and quality inspection.
MAOL	<a href="#">Manufacturing Order Processing</a>	Lab	2	Planning, execution and monitoring of manufacturing orders, as well as setup of product related data.
WHML	<a href="#">Warehouse Management Processing</a>	Lab	3	Item and inventory setup, management of stock both between and within warehouses and dispatch management.
DOPL	<a href="#">Distribution Order Processing</a>	Lab	1	Processing the flow of material across an hierarchy of warehouses.
WLAL	<a href="#">Lot and Allocation Control Processing</a>	Lab	1	How to effectively use lot and allocation control, and applying this to basic manufacturing orders.
TOPL	<a href="#">Tactical and Operational Planning</a>	Lab	3	The planning process, which parts of it fit your business, and how planning at one level affects priorities and capacities at other levels.

## M3 Implement Learning Track

### QuickStep Project Team Training - M3 Technology

#### System Administration

Code	Course Name	Method	Days	Description
MJAI	<a href="#">System Administration Introduction</a>	Lab	2	This course introduces you to the concepts, structure, and basic functionality. It describes the roles of the various servers and software components, enabling you to perform basic system administration tasks.
MJAA	<a href="#">System Administration Advanced</a>	Lab	2	This course covers the methods used to manage the more complex areas of an installation, including configuration of program modifications and fixes, managing and scheduling jobs, configuring Output Manager, copying or moving data between environments etc.
MJSE	<a href="#">M3 Security</a>	Lab	2	This course aims to enable you to plan and set up a comprehensive security structure for the Lawson M3 Business Engine, including identifying your security options at various points of access, inside or outside the this application.
LCMN	<a href="#">Life Cycle Manager Administration</a>	Lab	1	How to install fix packs, fixes and modifications using Life Cycle Manager.
SMON	<a href="#">Smart Office Administration</a>	Lab	1	Course for system operators on how to administer the Smart Office application.
MECA	<a href="#">MEC 2.1 Administration and Configuration **</a>	Lab	2	How to administrate and configure Enterprise Collaboration including how to configure M3 for integration with MEC and business message processing
MOUTA	<a href="#">M3 Document and Media Administration **</a>	Lab	1	Gain an understanding of the tasks required to setup and control the document and media management in M3 including media flow, connection to Streamserve, set up, trace, delete and resend an output
MOUTD	<a href="#">M3 Output Designer (StreamServe 4) **</a>	Lab	3	This role will use StreamServe to design and manage M3 outputs. This involves getting an understanding of how StreamServe software support the M3 Output Solution, learn to do customizations to an M3 output, do basic changes but also more advance changes and troubleshoot

### StepWise Project Team Training - M3 Technology

#### System Administration

Code	Course Name	Method	Days	Description
M3TO	<a href="#">M3 Technology Overview</a>	Lab	1	By understanding how the different parts of Lawson's product offering complement each other, you will have a better understanding of how to design a solution that suits your company's specific needs.
MJAI	<a href="#">System Administration Introduction</a>	Lab	2	This course introduces you to the concepts, structure, and basic functionality. It describes the roles of the various servers and software components, enabling you to perform basic system administration tasks.
MJAA	<a href="#">System Administration Advanced</a>	Lab	2	This course covers the methods used to manage the more complex areas of an installation, including configuration of program modifications and fixes, managing and scheduling jobs, configuring Output Manager, copying or moving data between environments etc.
MJSE	<a href="#">M3 Security</a>	Lab	2	This course aims to enable you to plan and set up a comprehensive security structure for the Lawson M3 Business Engine, including identifying your security options at various points of access, inside or outside the this application.
LCMN	<a href="#">Life Cycle Manager Administration</a>	Lab	1	How to install fix packs, fixes and modifications using Life Cycle Manager.
SMON	<a href="#">Smart Office Administration</a>	Lab	1	Course for system operators on how to administer the Smart Office application.
SQLXLSW	<a href="#">SQL and Excel in Lawson M3</a>	Lab	2	How to import your data from M3 to Excel and more advanced SQL queries like nested queries and joins.
	<a href="#">Troubleshooting Learning Workshop</a>	Workshop	1	Objective is to enable system administrators to be proactive with their implementation. Includes how to troubleshoot and solve problems in the M3 system, and how to use Lawson M3 tools to check and monitor the system.
MOUTA	<a href="#">M3 Document and Media Administration **</a>	Lab	1	Gain an understanding of the tasks required to setup and control the document and media management in M3 including media flow, connection to Streamserve, set up, trace, delete and resend an output
MOUTD	<a href="#">M3 Output Designer (StreamServe 4) **</a>	Lab	3	This role will use StreamServe to design and manage M3 outputs. This involves getting an understanding of how StreamServe software support the M3 Output Solution, learn to do customizations to an M3 output, do basic changes but also more advance changes and troubleshoot

#### Data Integration & Conversion

Code	Course Name	Method	Days	Description
MECA	<a href="#">MEC 2.1 Administration and Configuration **</a>	Lab	2	How to administrate and configure Enterprise Collaboration including how to configure M3 for integration with MEC and business message processing
MECD	<a href="#">MEC Development **</a>	Lab	3	Follow up MEC training covers skills required to develop new Business Messages
WESI	<a href="#">Web Services 2.0 Introduction **</a>	Lab	2	The course will provide you with an introduction to Lawson Web Services, enabling you to understand the architecture, and to configure, model, test and deploy Web Services using the Web Services Studio.
SDT	<a href="#">Smart Data Tool **</a>	Lab	1	Covers the method of taking data from Excel to M3 through standard web service definitions and APIs. Examples include <ul style="list-style-type: none"> <li>Importing master data into a system that is already configured.</li> <li>Completing cut-over work before Go Live.</li> </ul>

## M3 Implement Learning Track

### Lawson Business Intelligence

Code	Course Name	Method	Days	Description
M3AB	<a href="#">M3 Business Analytics</a> **	Lab	1	Optional, Business focused course that covers how to use and understand the business benefits of the pre-built M3 Analytics solution using the Lawson Business Intelligence offering including scorecards. Target audience is key business people such as process owners and managers.
M3AT	<a href="#">M3 Technical Analytics</a> **	Lab	2	Technical course that covers how to Implement and support the Lawson M3 Analytics solution including BPW and the Business Measurement Models. The course also includes how to modify OLAP cubes and install the M3 Analytics content. Target audience is business intelligence, BPW and IT technical staff that will maintain the solution.
BPW	<a href="#">Business Performance Warehouse</a>	Lab	2	Covers how to implement Business Performance Warehouse (BPW), including working with business data extracted from several types of data sources.
LBIF	<a href="#">LBI Foundations</a>	Lab	3	Course aimed at both business process owners and IT staff to create an LBI solution utilizing Smart Notification, Reporting Services, Scorecard and Enterprise Framework Services. The course also covers how to administer LBI, deploy content and build dashboards.
CR110RD	<a href="#">Crystal Reports M3</a> **	Lab	3	How to create your reports using the Crystal Reports Designer. LBI reporting services uses Crystal reports architecture to publish and deploy the content

### ProcessFlow Integrator

Code	Course Name	Method	Days	Description
PFI	<a href="#">Process Flow Integrator Learning Workshop</a>	Workshop	3	Enables you to develop triggers and create workflows using the Lawson ProcessFlow Integrator.

### Customization

#### MAK

Code	Course Name	Method	Days	Description
MJAI	<a href="#">System Administration Introduction</a>	Lab	2	This course introduces you to the concepts, structure, and basic functionality. It describes the roles of the various servers and software components, enabling you to perform basic system administration tasks.
MAK	<a href="#">M3 Adaption Kit</a>	Lab	2	Attendees will learn to use Eclipse/MAK to modify view definitions, OUT interfaces, language files and field help.

#### MAK Certification

Code	Course Name	Method	Days	Description
M3TO	<a href="#">M3 Technology Overview</a>	Lab	1	By understanding how the different parts of Lawson's product offering complement each other, you will have a better understanding of how to design a solution that suits your company's specific needs.
SQLXLSW	<a href="#">SQL and Excel in Lawson M3</a>	Lab	2	How to import your data from M3 to Excel and more advanced SQL queries like nested queries and joins.

#### 20M0170 Lawson M3 System Fundamentals (for Technical Consultants) exam

MJAI	<a href="#">System Administration Introduction</a>	Lab	2	This course introduces you to the concepts, structure, and basic functionality. It describes the roles of the various servers and software components, enabling you to perform basic system administration tasks.
SUN Java	<a href="#">Java knowledge (Sun 3-5 day Java programming course or comparable knowledge)</a>	External	5	Basic Java knowledge is prerequisite for the M3 Java Programming course. For people that do not know Java we recommend a basic Java course (at least 3 days)
MAK	<a href="#">M3 Adaption Kit</a>	Lab	2	Attendees will learn to use Eclipse/MAK to modify view definitions, OUT interfaces, language files and field help.
MJSP	<a href="#">M3 Java Programming Workshop</a>	Lab	8	Gives developers an understanding of how to create different customizations to Lawson M3 Java source Code using M3 Adaptation Kit. This course is an important step in preparing you for the exam required for Certification in MAK.

#### 20M0181 Lawson M3 Adaptation Kit exam

## M3 Implement Learning Track

### Project Team Training - Add On Products

#### Learning Accelerator

Code	Course Name	Method	Days	Description
LAD	<a href="#">Learning Accelerator Developer</a>	Lab	3	Allows you to easily create customized, interactive web simulations and print supporting documentation. The course starts with from creating a project right through to publishing your material allowing your end users to access it.
LALM	<a href="#">Learning Manager</a>	Lab	1	Covers installing the Learning Manager on the server, how to use the learning manager, administration and basic management reporting.

#### eSales

Code	Course Name	Method	Days	Description
	<a href="#">eSales Learning Workshop</a>	Workshop	5	Covers 1. eSales technical introduction and replication (day 1). Administration (day 2). Design center and websphere overview (day 3). Programming concept (days 4 and 5). Programmers or developers would attend all 5 days. Technical and Web Sphere administrators would attend days 1, 2 and 3. End users attend days 1 and 2.

#### Planning

Code	Course Name	Method	Days	Description
	<a href="#">APP/ MSP Learning Workshop</a>	Workshop	3	Learning Workshop that covers how to use and understand the M3 Advanced Production Planner and Multi-Site Planner.
	<a href="#">DMP Learning Workshop</a>	Workshop	2	Learning Workshop that covers how to use and understand the M3 Demand Planner.
	<a href="#">SCP Learning Workshop</a>	Workshop	2	Learning Workshop that covers how to use and understand the M3 Supply Chain Planner.

#### SMS

Code	Course Name	Method	Days	Description
	<a href="#">SMS Sales Tool Learning Workshop</a>	Workshop	2	Learning Workshop that covers the concept of sales force automation and the sales and marketing process flow.
	<a href="#">SMS Mobile Sales Learning Workshop</a>	Workshop	2	Learning Workshop that covers how to use and understand SMS Mobile Sales.
	<a href="#">SMS Mobile Service Learning Workshop</a>	Workshop	1	Learning Workshop that covers how to use and understand SMS Mobile Service.

#### Enterprise Asset Management

Code	Course Name	Method	Days	Description
	<a href="#">Enterprise Asset Maintenance Learning Workshop</a>	Workshop	3	Proactive and reactive maintenance using the Lawson Enterprise Asset Management module.

#### Enterprise Mobility

Code	Course Name	Method	Days	Description
	<a href="#">Enterprise Mobility Sales Learning Workshop</a>	Workshop	2	Learning Workshop that covers how to use and understand Enterprise Mobility for Sales.
	<a href="#">Enterprise Mobility Service Learning Workshop</a>	Workshop	2	Learning Workshop that covers how to use and understand Enterprise Mobility for Service.
	<a href="#">Warehouse Mobility Learning Workshop</a>	Workshop	2	Learning Workshop that covers how to use and understand Warehouse Mobility.

**Headquarters:****USA**

380 St. Peter Street  
St. Paul, MN 55102-1302  
Tel +1 651 767 7000  
info@lawson.com

**Regional Offices:****Americas**

Brazil, Chile, Canada,  
Mexico, Honduras,  
United States, Venezuela

**United States**

Tel +1 651 767 7000  
infous@lawson.com

**Asia**

China, Hong Kong,  
India, Indonesia, Japan,  
Korea, Malaysia,  
Philippines, Singapore,  
Taiwan, Thailand, Vietnam

**Singapore**

Tel +65 6788 8769  
Fax +65 6788 8757  
infoasia@lawson.com

**Australia & Oceania**

Australia, New Zealand

**Australia**

Tel +61 2 8437 5600  
Fax +61 2 8437 5699  
infoanz@lawson.com

**Northern Europe**

Denmark, Estonia, Finland,  
Norway, Sweden

**Sweden**

Tel +46 8 5552 5000  
Fax +46 8 5552 5999  
infonordic@lawson.com

**Northwestern Europe**

Belgium, The Netherlands,  
Ireland, South Africa,  
United Kingdom

**United Kingdom**

Tel +44 1344 360273  
Fax +44 1344 868351  
infonw@lawson.com

**Central Europe**

Austria, Czech Republic,  
Germany, Hungary,  
Poland, Slovakia,  
Switzerland

**Germany**

Tel +49 2103 89060  
Fax +49 2103 8906 199  
infoce@lawson.com

**Southern Europe**

France, Israel, Italy,  
Portugal, Spain

**France**

Tel +33 1 34 20 80 00  
Fax +33 1 40 39 25 07  
infoso@lawson.com

[www.lawson.com](http://www.lawson.com)