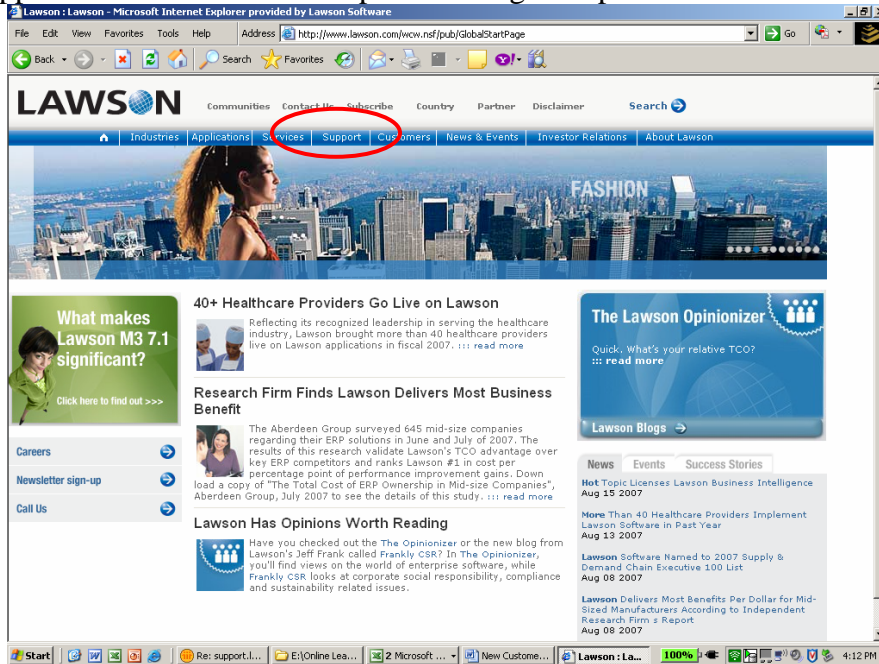
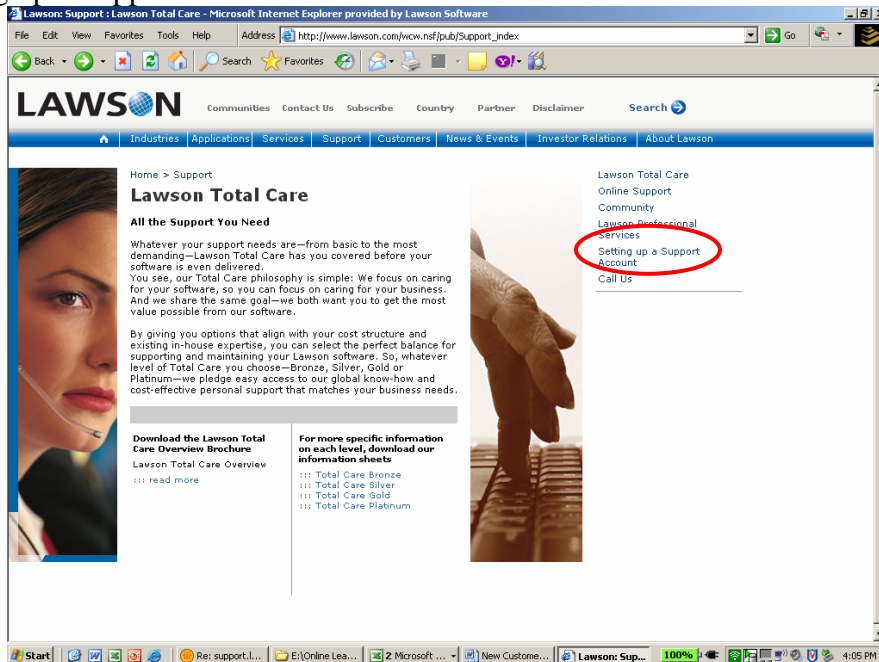


Registering a new Lawson Security Administrator:

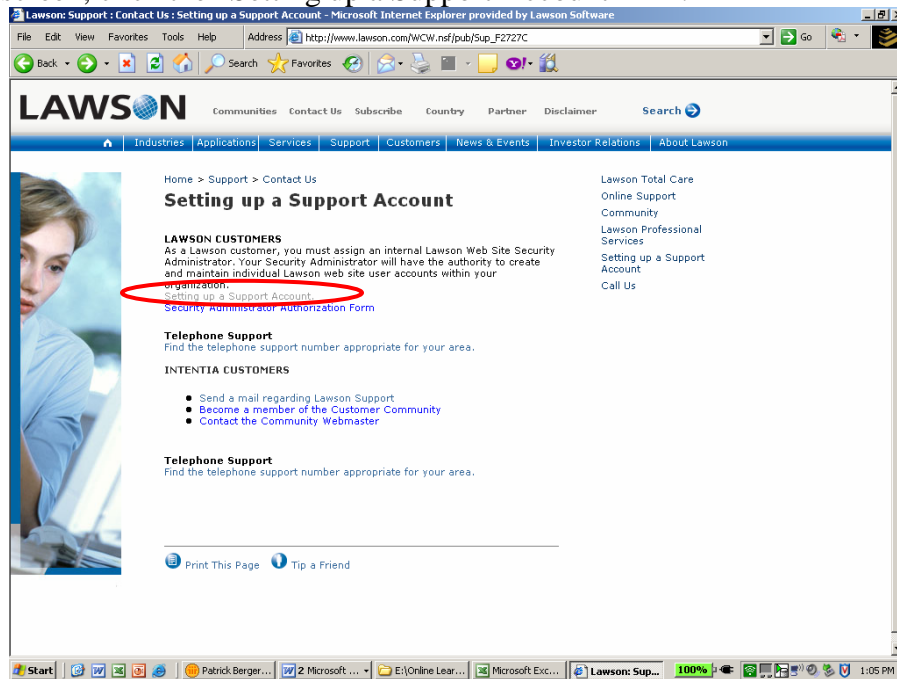
1. Visit Lawson’s public website at www.lawson.com. From the main landing page click the “Support” link located on the top main navigation panel.



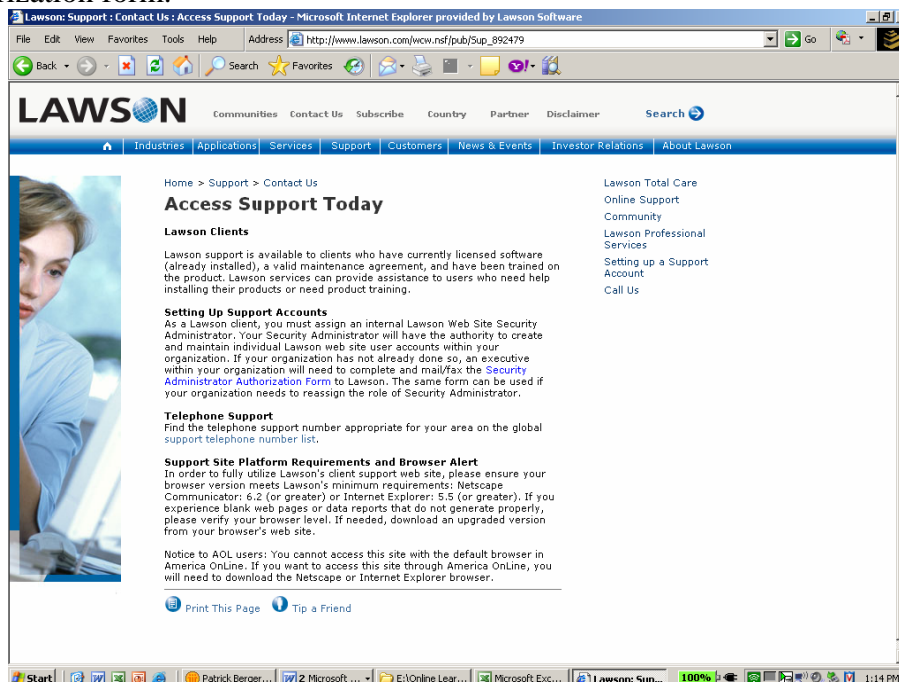
2. The “Support” link takes you to the screen shown below. While in this screen, click the “Setting up a Support Account” link.



3. The “Setting up a Support Account” link takes you to the page displayed below. While in this screen, click the “Setting up a Support Account” link.



4. The “Setting up a Support Account” takes you to the page displayed below. Use the instructions on this page to access, complete, and return the Security Administrator Authorization form.



5. After you receive your support.lawson.com Security Administrator user ID and password, you have the authority to create and maintain individual Lawson web site user accounts within your organization. Each user account access is defined by the roles that are assigned to it.

- If you want a user to have access to training, but nothing else, assign only the “Training User” role.
- If you want a user to have access to multiple areas in support.lawson.com, use the following role chart.
- Note: You can assign multiple roles to each user.

	No Role	Training User	End User	IT Power User	Middle Manager	Accounting	Executive
Base Access	X	X	X	X	X	X	X
Training		X	X				
Case and Problem Management			X	X			
Lawson Interactive Support			X				
Product Downloads				X			
Product Fixes and Patches				X			
Product Support and Announcements				X	X		
Client Support Team Contact Information	X	X	X	X	X	X	X
Organization Profile and Maintenance Information	X	X	X	X	X	X	X
News and Lawson Press Releases							X